



WINCHESTER BAY SANITARY DISTRICT

936 Salmon Harbor Drive

PO Box 1256

Winchester Bay, Oregon 97467

Phone 541-271-4214 • Fax 541-271-3564 • Email: wbsd@epureto.org

MINUTES

Winchester Bay District Conference Room

January 12, 2023

Open Regular Meeting

President, Bill Taylor opened the Regular Meeting on Thursday, December 14, 2022 at 6:00pm in the District conference room. In attendance were Board members, Lin Labit, Don Cox, Roger Hermansen, Bill Taylor, Secretary Sonnia Rowe, District Manager Ray Davenport and temporary employee Charmaine Vitek.

Not in attendance: Board Member Bob Greig

Lin Labit moved, and Bill Taylor seconded to approve the Consent Agenda January 12, 2023, December 2022 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the February 2023 meeting. The motion passed unanimously.

Minutes

December 14th 2022 Minutes were accepted as submitted.

Visitors

There were no visitors

Charmaine Vitek is an employee now so not a visitor.

Old Business

A. Update on Relocation of Light/Antenna Pole and Fencing

The fencing company was a no-show. The light pole issue is a right-of-way. We received a \$6,000-odd bid and an \$8,000-odd bid. Ray: I think we are going to do the work ourselves, and save that money. We found the power source, disconnected the pole from the power. We are going to borrow the bucket truck from Salmon Harbor, put the pole and antenna on the roof, chop the pole down, piece by piece to the ground, run a cable up into the attic. There is already a pipe up there that we had a satellite dish at one time, we will mount it to the pole. We will move the light pole at the pump station. Will do the same thing there, put a small mast up, determine how to put a light on it and put the antenna on it.

New Business

A. Property Insurance

Received SDAO property/liability insurance coverage packet. Last year the cost was \$30,000 something, this year it is \$35,000 something. \$2,000 increase on the property and \$2,000 for earthquake coverage. We do have earthquake insurance coverage. Ray: I believe this takes into consideration replacement costs across the nation. I think it's about 3% per year. Special Districts is the best way, we get credits for best practices and other incentives. We get credits for longevity and being with Special Districts for a certain amount of time.

B. Board Member Elections

Board members whose terms will be expiring in June are: Bob Grieg, Dox Cox and Roger Hermansen. Roger is not sure he wants to run again. In the event Roger does not run, Ray wanted to thank him for his years of service to the District.

Sonnia will provide the form for the Board Members, the Board Member will need to review and sign the form, send in the \$10 and you are good to go.

District Manager Report

Ray expressed appreciation for the assistance from Charmaine in the office.

No questions in regard to the District Manager monthly report.

Adjourn: 6:15 PM

Minutes approved: AS WRITEN AS APENDED _____ Signature Bill Taylor
Date 02/09/23