



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Winchester Bay District Conference Room

November 11, 2022

Open Regular Meeting

President, Bill Taylor opened the Regular Meeting on Thursday, October 13, 2022 at 6:00pm in the District conference room. In attendance were Board members, Lin Labit, Don Cox, Bob Greig, Secretary Sonnia Rowe, and District Manager Ray Davenport.

Lin Labit moved, and Bill Taylor seconded to approve the Consent Agenda which includes the November 11th Agenda, October 2022 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the December 2022 meeting. The motion passed unanimously.

Minutes

Minutes were accepted as written.

Visitors

There were no visitors

Old Business

A. The District Manager informed the Board that he has contacted 4 electrical companies for quotes to move the electrical pole located in front of the plant. The pole receives the signals from the pump stations and the plant electrical conduits. One quote was turned in at this time for \$24,450. Moving the pole will require digging a new base, renting equipment, and other costs which will make the bids quite high. Bob Greig suggested putting the pole on the building roof which

would cost less. The District Manager will investigate going this option.

New Business

A. The District is still working to find a replacement bookkeeper for the current position. Eight applications have been turned in; two of them have experience in how the District operates. The District Manager will be having major surgery next week and will work on hiring a bookkeeping when he recovers.

District Manager Report

Umpqua Dunes Campground has all their sewer system in and completed. The last privately owned house near the campground, currently on a septic tank, needs to connect to the sewer. He should have connected before the county started their work. However, because the county has completed their work it is going to be problematic to connect with the county because all of the paving and covering pipes is done. He will also need an easement from the county to cross their property. The District Manager will continue to be informed of this issue.

Salmon Harbor RV dump engineer sent an email to the District Manager wondering what can be done to keep the dump from getting plugged with rags and grease. The Manager told the engineer the District has dealt with this problem for years and has asked the Salmon Harbor RV managers to encourage their customers to not flush anything except human waste. The engineer suggested that the District absorb some of the cost of having Roto Rooter clean the RV dump several times a year. However, the debris coming into the RV dump is only coming out of their customer RV's and is the responsibility of Salmon Harbor.

There were no other questions concerning the District Manager's Report.

Bill Taylor moved, and Linn Labit seconded to adjourn the meeting at 6:25pm. Motion passed unanimously.

Minutes approved: AS WRITEN _____ AS APENDED _____ Signature _____ Date _____