



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Winchester Bay District Conference Room

January 27, 2022

Open Regular Meeting

President, Bill Taylor opened the Regular Meeting on Thursday, January 27, 2022 at 6:00pm in the District conference room. In attendance were Board members, Don Cox, Roger Hermansen, District Manager Ray Davenport, and secretary, Sonnia Rowe. Lin Labit and Bob Greig were absent.

Bill Taylor moved, and Roger Hermansen seconded to approve the Consent Agenda which includes the January 27th Agenda, December 2021 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the March 2022 meeting. The motion passed unanimously.

The December 9, 2021 Minutes were accepted as presented.

Visitors

No visitors

Old Business

A. District Manager informed the Board that there will be a pre-bidding meeting February 8, 2022 at the MAC Center. Potential construction contractors will have the opportunity to ask questions, etc. The goal is for construction of the RV dump to be completed by Memorial Day weekend.

B. The District is still in the process of having Bill Taylor, Board president, to replace Debbie Ludwig as a signer on the Umpqua Bank refinance loan. Bill now has all the paperwork to get that going. Debbie Ludwig, former Board member, was a signer but has moved out of state. Bill Taylor moved, and Don Cox seconded to take Debbie Ludwig off the loan and add Bill Taylor. Motion passed unanimously.

New Business

The District Manager reported that Umpqua Bank sent a letter to the District stating that the District was not meeting the 2% income debt ratio, that is required by the refinance loan. Therefore, the District will be in default if the ratio is not raised this coming fiscal year. The District auditor suggested several options for meeting the requirements. One was to increase the rates. When the rates were established by the engineers it was suggested that the rates be increased by 3% every year to keep up with cost of goods and services. The Board didn't want to put that burden on rate payers every year therefore, the cost of running the sewer plant has increased while the rates stayed the same. The only option is to raise the rates to get in compliance with the loan documents as well as keeping the plant in good condition. After a lengthy discussion Don Cox moved, and Bill Taylor seconded to send a rate increase notice in with the February invoices and to start the process of preparing the ordinance to raise the rates by \$10 to be effective July 1, 2022. Motion passed unanimously.

District Managers Report

There were no questions concerning the District Manager's Report.

Bill Taylor moved, and Don Cost seconded to adjourn the meeting at 6:33pm. Motion passed unanimously.

Minutes Approved: As Written: As Amended:

Signature: Don Cox Date 2-10-2022