



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Winchester Bay District Conference Room

December 9, 2021

Open Regular Meeting

President, Bill Taylor opened the Regular Meeting on Thursday, December 9, 2021 at 6:00pm in the District conference room. In attendance were Board members, Lin Labit, Don Cox, Roger Hermansen, Bob Greig, District Manager Ray Davenport, and secretary, Sonnia Rowe

Lin Labit moved, and Bill Taylor seconded to approve the Consent Agenda which includes the December 9th Agenda, November 2021 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the February 2022 meeting. The motion passed unanimously.

The November 10, 2021 Minutes were accepted as presented.

Visitors

No visitors

Old Business

- A. District Manager informed the Board that he received summary of construction for the new RV dump station. Still no word on when the contract bids will go out.

New Business

- A. Jim Coffey, the District's legal counsel, is retiring in April and the Stebbins and Coffey partnership will

be dissolved. Jim has recommended that the District hire Jane Stebbins as the District's new council who has formed a partnership with Amber Gies, doing business as Stebbins and Gies. Jane Stebbins has worked with Mr. Coffey on District legal business so is familiar with how the District operates, and Special District regulations. The District Manager has met Ms. Stebbins and feels she is a good fit for the District.

Bob Greig moved, and Bill Taylor seconded to hire Jane Stebbins as the District's legal counsel. Motion passed unanimously.

District Managers Report

Treatment efficiency has been good during the month of November and a few minor repairs were done.

The District Manager has had discussion with Mr. Westbrook, owner of the property on the hill behind Clearlake Avenue, concerning the clearing being done up there. Eventually, home sites will be available. There seems to be several hurdles, i.e., water for fire protection, sewer piping, and a road to get off the hill that can also accommodate fire trucks, that Mr. Westbrook has to overcome before construction ever begins. At this time the sewer pipe would come down the south side of the hill and connect near Hwy 101. There is plenty of capacity at the plant for many more connections.

There are 20 more RV sites being constructed on Hwy 101 where the Pacific Sands was previously located.

There were no questions concerning the District Manager's Report.

Bill Taylor moved, and Lin Labit seconded to adjourn the meeting at 6:15pm. Motion passed unanimously.

Minutes Approved: As Written: As Amended:
Signature: Bill Taylor Date 1-27-2022