



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Winchester Bay District Conference Room

September 9, 2021

Open Regular Meeting

President, Bill Taylor opened the Regular Meeting on Thursday, September 9, 2021 at 6:00pm in the District conference room. In attendance were Board members, Lin Labit, Don Cox, Roger Hermansen, District Manager Ray Davenport, and secretary Sonnia Rowe. Bob Greig was absent.

Lin Labit moved, and Bill Taylor seconded to approve the Consent Agenda which includes the September 9th Agenda, August 2021 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the December 2021 meeting. The motion passed unanimously.

The August 12, 2021 Minutes were accepted as presented.

Visitors

No visitors

Old Business

- A. District Manager informed the Board that he signed the amended RV dump engineering contract, which increased to \$92,500 from \$48,000. The county wants to continue the sewer line to the end of Ork Rock Road for future use. Additional paving was also added to the contract. The holding tanks are still on order.

New Business

A. During the annual District's audit, information is requested from the bank to complete the audit. Only a current Board member can be a signer on the loan and be eligible to request and receive the information. Debbie Ludwig was listed as the signer; however, she is no longer on the Board and needs to be replaced.

Linn Labit moved, and Don Cox seconded to replace Debbie Ludwig with Bill Taylor as a signer on the refinance loan with Umpqua Bank. Motion unanimously.

B. Bill Taylor moved, and Lin Labit to increase the On Call time from .5 hours to 1.5 hours. This new rate is more in line with other utility facilities. Motion passed unanimously.

District Manager Report

There were no questions concerning the District Manager's Report.

Bill Taylor moved, and Don Cox seconded to adjourn the meeting at 6:15pm. Motion passed unanimously.

Minutes Approved: As Written: ✓ As Amended:

Signature: Bill Taylor Date 10/14/21