



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Regular Meeting

November 12, 2020

Open Regular Meeting

Board President, Bill Taylor, opened the Regular Meeting on Thursday, November 12, 2020 at 6:00pm in the Sanitary District's conference room. In attendance were Board members Lin Labit, Don Cox, District Secretary Sonnia Rowe, and District Manager Ray Davenport.

Lin Labit moved, and Bill Taylor seconded to approve the Consent Agenda which includes the November 12th Agenda, October 2020 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the December 2020 meeting. The motion passed unanimously.

The Board accepted the October 15, 2020 Minutes as presented.

Visitors

No visitors

Old Business

A. The District Manager informed the Board that he met with Dyer Engineer, Steve Major and Commissioner Boice, November 5, 2020 in the District conference room and signed the RV Dump Request for Professional Services. The engineer will prepare documents that outlines the 3 alternatives as to where to construct the RV Dump. The

next step will be to choose one alternative and sign the engineering contract.

B. The District Manager met again with the owner of the seafood processing business that is planning to construct a plant on Ork Road. The SDC's and monthly rate can only be estimated because the cost for this type of business is based on the industrial flow to the plant. Apparently, the operation will only be washing and freezing the fish and baits so are expecting limited flows.

New Business

A. The District legal council sent the District a list of preventive measures from SDAO, and the State, to combat Covid-19 at the District. District employees conducted a Covid-19 Assessment meeting to discuss and implement several procedures for keeping the employees and visitors safer from contracting the virus.

B. There was a Board consensus to celebrate the District's Christmas holidays later in 2021 due to the concern of spreading the virus.

District Manager Report

There were no questions about the District Manager's Report.

Bill Taylor moved, and Lin Labit seconded to adjourn the meeting at 6:21pm. Motion passed unanimously.

Minutes Approved: As Written: ✓ As Amended:

Signature: S. Rowe Date 12-18-2020