



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Budget Hearing & Regular Meeting June 11, 2020

Open Regular and Budget Meeting

The President Bill Taylor opened the Budget Meeting on Thursday, June 11, 2020 at 6:00pm in the Sanitary District conference room. In attendance were Board members Lin Labit, Bob Greig, District Secretary Sonnia Rowe and District Manager Ray Davenport. Roger Hermansen and Don Cox were absent. Budget Hearing remained open for at least 15 minutes for public comment

At 6:01 the Board President opened the Regular Hearing.

Lin Labit moved, and Bill Taylor seconded to approve the Consent Agenda which includes the June 11th Agenda, May 2020 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the August 2020 meeting. The motion passed unanimously.

The May 14, 2020 Minutes were accepted as presented.

Visitors

Commissioner Chris Boice
Dolly Boice

Old Business

A. The District Manager informed the Board that he and the lead operator did extensive flow calculations and are confident that a dump station could be built at Ork Road, if the flow is set at 15 gallons per minute and commit 10% of the treatment plant solely for a dump station, without having any issues. By the time the

flow gets to pump station #2 it would be sufficiently diluted. The plant could handle two dump stations going into a tank and then flow to the plant. That would leave plenty of capacity for future development.

The District Manager has agreed to put together an RFP for the engineering, of the dump station facility to ensure that it is constructed to be compatible with the treatment plant.

Commissioner Boice stated that he would rather not limit the RFP to the District Manager's design but to have an engineer decide the best design for a dump station. He agreed that the Manager's design might end up being the best alternative but still wanted an engineer to look at other options. He brought a letter, signed by the commissioners, stating that Douglas County will reimburse the District for the engineering design costs.

- B. Commissioner Boice also presented an Intergovernmental Agreement allowing the District and Salmon Harbor to continue to work cooperatively if one of the entities needs help on a small project.

Lin Labit moved, and Bill Taylor seconded to adopt and sign the Intergovernmental Agreement between Douglas County and Port of Umpqua acting by and through the Salmon Harbor Management Committee. Motion passed unanimously.

New Business

- A. Lin Labit moved, and Bill Taylor seconded to accept and sign the 2020-2021 audit contract and management letter with Umpqua Valley Financial. Motion passed unanimously.
- B. At 6:25pm the Board returned to the Budget Hearing where Lin Labit moved, and Bob Greig seconded to adopt the Resolution for adopting the 2020-2021 Budget, making appropriations, imposing, and categorizing property taxes. Motion passed unanimously. The Budget Hearing closed at 6:30pm and returned to the Regular meeting discussions.

C. The District manager recommended that the Board consider purchasing a newer truck for hauling the generators to pump stations during a power outage. Bob Greig moved, Bill Taylor seconded that the District replace the Dodge with a newer 1-ton flatbed truck, not to exceed \$30,000. Motion passed unanimously.

District Manager Report

There were no questions concerning the report.

Bill Taylor moved, and Lin Labit seconded to adjourn the meeting at 6:33pm. Motion passed unanimously.

Minutes Approved: As Written: ✓ As Amended:

Signature: J. Rowe Date 7-9-2020

