



WINCHESTER BAY SANITARY DISTRICT

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MINUTES

Regular Meeting

February 13, 2020

Open Regular Meeting

The President Bill Taylor opened the Regular Meeting on Thursday, February 13, 2020 at 6:00pm in the Winchester Bay Sanitary District's conference room. In attendance were Board members Bob Greig, and Don Cox, District Secretary Sonnia Rowe, and District Manager Ray Davenport. Lin Labit and Roger Hermansen were absent.

Don Cox moved, and Bill Taylor seconded to approve the Consent Agenda which includes the February 13th Agenda, January 2020 Financial Report, and authorizes a Board member to approve payments, or sign checks, necessary before the March 2020 meeting. The motion passed unanimously.

The January 9, 2019 Minutes were accepted as presented.

Visitors

No visitors were present.

Old Business

Salmon Harbor expansion will be discussed in the District Manager Report.

New Business

Bill Taylor moved, and Bob Greig seconded to approve signing the Longevity Rate Lock with Special Districts. Motion passed unanimously. By continuing to be a part of the Longevity Rate Lock for property and liability

insurance, the District receives a 5% rate decrease and will receive a \$1,770 rebate at the end of the year.

Bill Taylor moved, and Don Cox seconded to accept and sign the agreement with Billi Grimes, CPA to assist the District with preparing the annual budet and filing the necessary documents with the state. Motion passed unanimously.

The District Manager presented the Board with the annual evaluation of the District secretary, Sonnia Rowe. She received an excellent review after being with the District for 18 years. Bill Taylor moved, and Don Cox seconded to increase the secretary's pay by one dollar per hour. Motion passed unanimously.

The Board also received the annual evaluation for District operator, Tom VonFlatern, who has just completed his first year with the District. He is still training and doing a great job. He is fitting in well with the other employees. Bill Taylor moved, and Don Cox seconded the to increase the operator's pay by one dollar per hour. Motion passed unanimously.

District Manager Report

The District Manager reported that Salmon Harbor Resort expansion is being mapped on the District computers to verify where all new connections are being installed at the resort. It was found that several sites, considered super-sites, had additional connections. The District charges by connection, not sites, therefore the resort was required to pay for 8 additional connections, bringing the total to \$31,348 paid to the District. The resort has been credited for closing the public dump station permanently.

The District is waiting until Douglas County has a permanent map completed of the Umpqua Dunes Resort improvements before the operator starts mapping their connections.

It was discovered that the campground, formerly Surfwood, has constructed a 4-foot rock wall at the back of the campground and added additional gravel to

raise the road to prevent water coming into the park from Winchester Creek and to hopefully prevent flooding their sites. They also installed a new pump. Both improvements will decrease flood water from running into the District pump station from the campground.

There were no question concerning the report which is on file in the District office for review.

Bill Taylor moved, and Bob Greig seconded to adjourn the meeting at 6:20pm. Motion passed unanimously.

Minutes Approved: As Written: ✓ As Amended:

Signature: S. Rowe Date 3-12-2020